



## Board Member Position Summary

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Turning Leaf Community Support Services Inc. is actively seeking Board of Directors members in Saskatchewan. This is an exciting opportunity for someone to utilize their skills and experience to help take the organization to the next level!

Turning Leaf is a community based, non-profit organization designed to provide support services to adults living with intellectual challenge and mental illness. The participants of Turning Leaf's services also demonstrate a number of behaviours/circumstances that deeply impact their ability to live safely and independently in the community including homelessness, addictions, discrimination due to gender, ethnicity or orientation, and behaviour that brings them into conflict with the criminal justice system.

Governed by a Board of Directors, Turning Leaf (Inc.) provides many services to this population throughout the provinces of Manitoba and Saskatchewan: Residential/Transitional Housing, Community Support, Crisis Services, Guided Living and Day/Vocational Services.

For more information on our services please visit [www.turningleafservices.com](http://www.turningleafservices.com).

## Duties and Responsibilities

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- 🍏 Establish and implement the mission, vision and purpose of Turning Leaf.
- 🍏 Commit to the work of Turning Leaf.
- 🍏 Keep informed about community issues relevant to the mission, vision and purpose of Turning Leaf.
- 🍏 Establish goals, objectives and priorities for Turning Leaf in meeting the needs of the community.
- 🍏 Help the board to monitor the performance of Turning Leaf in relation to its mission, vision and purpose.
- 🍏 Participate in the review of Turning Leaf's mission and in the development of a strategic plan.
- 🍏 Ensure that Turning Leaf is in compliance with its legal obligations.
- 🍏 Understand and scrutinize all financial matters including participating in the approval of the annual budget and monitoring the financial performance in relation to it.
- 🍏 Attend and participate in board meetings, committee meetings and the annual general meeting.
- 🍏 Thoroughly review all meeting materials, and prepare for and participate in the discussions and deliberations of the board.
- 🍏 Establish a strong working relationship with board colleagues that contributes to consensus.
- 🍏 Listen to others' views, advocate your own, identify common interests and alternatives, and be open to compromise.

- 🍏 Support decisions of the Board and speak as one voice.
- 🍏 Keep board discussions confidential.
- 🍏 Be aware of and abstain from any conflict of interest.
- 🍏 Assist in the establishment, review and monitoring of Turning Leaf's policies.
- 🍏 Monitor and evaluate the effectiveness of Turning Leaf's services.
- 🍏 Identify prospective board members and possibly help recruit them.
- 🍏 Participate in an annual board self-evaluation.
- 🍏 Work to enhance the public image of Turning Leaf.
- 🍏 Foster a positive working relationship with the Chief Executive Officer and work with Board colleagues to support, guide, direct and evaluate the Chief Executive Officer.
- 🍏 Please note this is a voluntary position.

## **How to Apply**

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If you are interested in this exciting opportunity, please submit your cover letter and resume to [hr.sask@turningleafservices.com](mailto:hr.sask@turningleafservices.com).